

## User guide for applying online for Approval of Energisation of Electrical Installations

The following are the steps to file online application:

1. Log on to URL <http://ceaclearance.gov.in>
2. Click on the link “Online Application for Inspection of Electrical Installations”

The screenshot shows the homepage of the Central Electricity Authority (CEA) website. At the top, there is a navigation bar with the text "Central Electricity Authority" and "ceaclearance.gov.in". Below this, there is a banner with the Government of India logo and the text "GOVERNMENT OF INDIA MINISTRY OF POWER". The banner also features a large image of an electrical substation. Below the banner, there is a blue bar with the text "by CEA (Click the Below links . .)". Underneath, there are three blue buttons with white text and arrows, each labeled "Click Here" followed by a link description: "Online Application for Inspection of Electrical Installations", "DPR Approval Process Monitoring System for Hydro Projects", and "Online Application for prior approval of Government Under Section 68 of EA, 2003".

The screenshot shows the online application form for inspection of electrical installations. At the top, there is a navigation bar with the text "Application for inspection" and "ceaclearance.gov.in/ei/". Below this, there is a banner with the text "Online Application for Inspection of Electrical Installations" and the CEA logo. The banner also features a large image of an electrical substation at night. Below the banner, there is a blue bar with the text "Central Electricity Authority" repeated four times. Underneath, there is a white box with a blue border containing the following text: "As per the requirement of section 162 of the Electricity Act, 2003 , all new electrical installations are required to be approved by the Electrical inspector before energization under Regulations 43 of Central Electricity Authority (Measures Relating to Safety and Electric Supply) Regulations, 2010. Existing electrical installations are periodically inspected under Regulation 30. ". To the right of this text, there is a form with the following fields: "Login Id" (text input), "Password" (password input), and "DHNQZQ" (text input). Below these fields, there is a blue button labeled "Submit". At the bottom of the form, there is a blue button labeled "New Registration" and a red link labeled "Verification (For new registration)".

3. New users have to click on “New Registration”.
4. After Registration, Verification page appears automatically, applicant has to enter OTP received in Email or SMS.
5. The required application forms i.e. Form-A( New Installations other than Transmission lines ), Form-B ( Transmission lines) or Form-C ( periodical or renewal ) may be submitted.
6. In case application is incomplete the application will be sent back into applicant’s account which will be communicated to applicant through E-mail & SMS.
7. The applicant has to log in to his account & view the comments of the inspector and submit the necessary documents
8. If the application is complete in all respects, “Application accepted” shall be communicated to applicant.
9. The inspector inspects the installation and the inspector report is uploaded, this information is communicated to applicant. The applicant has to log in to his account & download the inspection report.
10. The Compliance report shall be uploaded by the applicant.
11. In case of incomplete Compliance, comments shall be communicated to applicant.
12. The compliance re-submitted by the applicant will be scrutinized by the inspector again. In case it is complete, “compliance report accepted” message will be communicated to the applicant.
13. The approval for the installation is uploaded by the inspector. This message is communicated to the applicant.
14. The applicant can log in to his account & download the approval certificate.